



Re: Registration Forms

Dear Parents,

It is so exciting that our first day of school is just around the corner. We are beyond excited to see all of your children in person this coming September. Please be sure to read the document outlining our reopening plan which was included in this email. If at any time our reopening plan changes we will be sure to let you know.

We are so pleased that your child will be attending Tadpole Village Preschool for the 2020-2021 school year. The registration forms that need to be filled out and returned to us can be found on our website tadpolevillagepreschool.com. Here is the link which will bring you directly to the registration page: https://tadpolevillagepreschool.com/reg-forms_base/. The forms can be mailed to us at: Tadpole Village Preschool, 7 Yellow Meeting House Road, Millstone Twp., 08510 or scanned and emailed to lisa@tadpolevillagepreschool.com.

If your child has any allergies, please have your pediatrician fill out the Allergy Plan (Food and Anaphylaxis Emergency Care Plan) and the Care Plan for Children with Special Needs, in addition to the Universal Child Health Record.

All forms must be returned by August 20th. Details regarding the Meet the Teacher will be emailed to you in late August. No child will be admitted to school without the required paperwork.

Please make sure you read, fill out, sign and return the following forms (some of which are double sided). Again all forms can be found on our website tadpolevillagepreschool.com under the registration and forms tab. (see the link above):

- Care Plan for Children with Special Needs (ONLY if your child has allergies/special needs)
- EpiPen Form-Food Allergy and Anaphylaxis Plan (ONLY if your child has allergies)
- Immunizations- (from the doctor and should be attached to the medical form)
- Parent Receipt of Information Form

This includes all forms listed below which can be found online in the Parent Manual:

1. Expulsion Policy (page 3)
 2. Policy on Communicable Disease Management (page 4)
 3. Information to Parents (Page 5)
 4. Policy on Methods of Parental Notification (page 6)
 5. Policy on the Release of Children (pages 6-7)
 6. Positive Guidance and Discipline Policy (pages 7-8)
 7. Policy on the Use of Technology and Social Media (page 8)
- Permission Form (for Class List and Changing a Student)
 - Universal Health Form (Medical Form – Pediatrician must sign and stamp)

We look forward to spending the next school year together and greatly appreciate your confidence in Tadpole Village Preschool. If you have any questions, please feel free to contact me at (609) 208-2114.

Sincerely,

Dr. Lisa Polvere

Director

7 Yellow Meeting House Road * Millstone Township, NJ 08510 * 609-208-2114